



Government of India
Ministry of Communications
Department of Telecommunications
O/o of the Sr. Deputy Director General
Assam LSA, 9th Floor, BSNL Bhawan, Panbazar, Guwahati-781001

TERM.AS/Admn./Consultants/20/05

Dated 22.12.2020

NOTIFICATION

Subject: Engagement of consultants at the level of AD, JTO & Gp C on temporary contract basis in Assam LSA, DoT, Guwahati.- Reg.

Sr.DDG, Assam LSA, Guwahati, Department of Telecommunications (DoT), Ministry of Communications proposes to engage 2 AD level, 1 JTO level & 1 Gp C level consultants against the vacant posts on purely temporary and on contract basis in Assam LSA, DoT Guwahati for a period of six months or till regular manpower is posted, whichever is earlier.

Applications are invited from retired Government servants/retired officers/officials of PSUs or Research Organizations having age less than 64 years with adequate knowledge of DOT field unit works/Telecom works and knowledge of working on computers as mentioned in the Section No. I (i.e. Nature of Duties) of this notification. The consultants will be engaged on a short-term contract basis initially for a period of six months. Based on his/her performance and requirement of this office, the contract can be further extended till regular manpower is available or up to a maximum of 6 terms of 6 months each or up to 65 years of age whichever is earlier.

Sr.DDG, Assam LSA, Guwahati reserves the right to accept or reject in part or in full any or all the responses without assigning reasons whatsoever.

The format of application form for the post of consultant on a contract basis is at **Annexure-I** and also available on DoT website www.dot.gov.in under vacancies heading along with this notification. The last date for submission of the application is **29-01-2021**. Applications received after the due date will not be considered.

1. Nature of Duties for Consultants at AD & JTO level:

Work may be assigned in any of the following verticals of the LSA:

- a) Service Compliance- CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.
- b) Technology- Secured dedicated communication network, Time Synchronisation of Telecom Networks, Disaster Technology Management, Interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness etc.
- c) Security- Curbing illegal activities/Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR and other security activities assigned from time to time.
- d) Rural- Rural connectivity for DBT, verification of USO sites, RF coverage testing/ telecom connectivity checking, BRI, NBM etc.
- e) Administration- Admin, PG, Building, Vigilance, Court cases & Misc. Admin activities, Establishment, Accounts, Finance & DDO functions etc.

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2. Nature of Duties for Consultants at Gp C level:

- a. To assist senior officers as Personal Assistant.
- b. To carry out Gp C level works of Accounts, Finance and DDO section.
- c. To carry out Gp C level works of any vertical.
- d. Working on a computer, working with various tools of MS Office suite, drafting/noting and general office works, etc.

3. Period of Engagement:-

The initial contract would be for a period of six months extendable further up to a maximum of 6(six) terms of 6(six) months each or up to 65 years of age whichever is earlier depending on his/her performance till regular officials are available.

4. Eligibility:-

For consultant in AD Level — Retired from CDA Scale with a substantive grade of Level 8 of the 7th CPC or equivalent IDA Scale or holding analogous post prior to the retirement.

For consultant in JTO Level — Retired from CDA Scale with a substantive grade of Level 7 of the 7th CPC or equivalent IDA Scale or holding analogous post prior to the retirement.

For consultant in Gp C Level — Retired from CDA Scale with a substantive grade of Level 4/5 of the 7th CPC or equivalent IDA Scale or holding analogous post prior to the retirement.

Preference will be given to retirees from DoT/BSNL/MTNL having desired work experience/background.

Knowledge of working on Computer is a must.

5. Remuneration per month:-

1. The consolidated fee/ remuneration for the Consultants shall be in accordance with DOT OM No. 03-11/2016/SEA-1(Pt-I)/Fin dated 28/12/2017 and its amendments as issued from time to time (Annexure II). The retired official on his/her engagement as consultant may be allowed TA/DA for performing outstation duties as per his/her entitlement as per the prevailing rules for consultants. The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis. Income tax or any other tax liable to be deducted as per prevailing rules will be deducted at source before effecting the payment for which the department will issue TDS certificate. Service tax as applicable shall be payable extra at the prevailing rates.

6. Age Limit:-

Candidate should not be more than 64 years of age on the last date of application.

7. Confidentiality of data and documents:-

The data collected/produced as well as deliverables produced for the O/o Sr.DDG, Assam LSA, Guwahati shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Sr.DDG, Assam LSA, Guwahati without the express written consent of O/o Sr.DDG, Assam LSA, Guwahati. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by this office.

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8. Conflict of interest:-

The consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.

9. Closing date for submission of applications:- Up to 17:00 Hrs of 29.01.2021

10. Selection Procedure:-

A selection committee will scrutinize the valid applications, conduct personal interview and draw a panel of eligible candidates in order of their merit with approval of LSA Head which will be valid for a period of 6 months. The top candidates at each level in order of merit from this panel will be offered the engagement as consultants for Assam LSA to the extent of vacancies. In case of refusal of the offer, next candidate in the panel will be offered the engagement. The empanelled list will also be published on the DoT website and may be operated by other units as per their requirement and shall be valid for a period of six months. The decision of the department in the matter of selection of consultants shall be final and binding.

11. How to Apply:-

Applications in the enclosed format named as Annexure-I in hard copy to be submitted by post or scanned soft copy by email on dira.as-dgt-dot@gov.in and should reach this office within the due date i.e. 17:00 hs of 29.01.2021. Applications received after the due date will not be considered.

12. Special Condition:-

The consultant may have to perform outdoor duties in all over Assam state. Those who are not able to perform outdoor duties need not apply.

The extant terms and conditions issued by the Central Government for engaging the retired personnel shall also be applicable.

13. Application to be forwarded to:-

Director (Admin),
O/o Sr.DDG, Assam LSA,
Department of Telecommunications,
9th Floor, BSNL Bhavan, Panbazar,
Guwahati, Assam-781001.
Tel 0361-2601882
Email dira.as-dgt-dot@gov.in

14. Termination of contract:-

The contract may be terminated by either of the party with prior notice of 30 days even before expiry of contract period. The above-said engagement is purely on temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultants in DOT as amended from time to time.

 22/12/2020

(S.Chattopadhyay)
Director(Admin)

O/o Sr.DDG, Assam LSA
BSNL Bhavan, Panbazar,
Guwahati-781001

Encl.:- As stated above.

Copy for kind information to:-

1. Director General Telecom, DoT HQ, New Delhi.
2. DDG (Estt.) / Director (Estt.), DoT HQ, New Delhi.

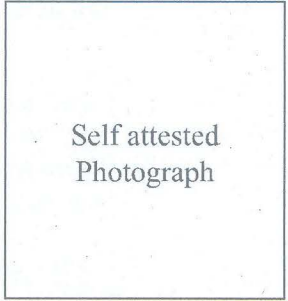
3. Director (IT), DOT HQ, New Delhi with a request to publish the notification on DOT website under 'Vacancies'.
4. CCA, Assam circle, Guwahati.
5. GM(Pers.), BSNL Corporate Office, Janpath, New Delhi.
6. GM (Pers), MTNL Corporate office, New Delhi.
7. CGMT, BSNL, Assam Circle, Guwahati
8. Notice Boards.
9. Office Copy.

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Annexure-I

APPLICATION FORMAT FOR THE POST OF CONSULTANT in Assam LSA, DoT

1. Name:
2. Father's Name:
3. Present Residential address:
4. Consultant Post applied for (Please tick the appropriate box)



AD level
 JTO level
 Gp C level

5. Aadhar No. (self attested Copy to be enclosed):
6. PAN No. (self attested Copy to be enclosed):
7. Date of Birth (DD/MM/YYYY):
8. Mobile No. & E-mail address:
9. Date of Entry into Govt. Service/PSU:
10. Date of Retirement:
11. Educational Qualification (self attested Copy to be enclosed):

12. Knowledge of Computer (please tick)
 MS word
 MS excel
 Power point

13. Brief of service with nature of duties performed in Last Five Years before Retirement:

Sl. No.	Name of Ministry/Deptt/PSU	Period (MM/YYYY)		Post held	Station of posting	Nature of work done
		From	To			

Signature

14. Amount of basic pension as on 30.11.2020 (Please attach self-attested copy of PPO or order issued by PSU):

15. Pay scale level & basic pay from which retired (Please attach self attested copy of LPC/Pay slip of the month of retirement):

16. Please attach latest three months pension account (Bank/Post office) statement copy:

17. Please attach detailed resume of your previous work profile, experience in telecom, qualification etc:

18. Additional information, if any, in support of your suitability for the post:

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Date:
Place:

Yours' faithfully,

(Signature)

Name

Address

Mobile No.

Email id.

File No. 03-11/2016/SEA-I (Pt-I)/Fin

Government of India
Ministry of Communications
Department of Telecommunications
(Finance Branch)

Room No. 717, Sanchar Bhawan,
20, Ashok Road, New Delhi - 110 001

Dated 28 December 2017

OFFICE MEMORANDUM

The undersigned has been directed to convey the approval of the Competent Authority towards revision of remunerations being paid to the retired Government servants engaged in Department of Telecommunications(Head Quarters) with effect from 1st January, 2016 as under:

(a) In the case of Government servants retired after 01.01.2016 engaged as consultant:

The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay (as per 7th CPC) drawn by the retired officer and basic pension (as per 7th CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.

(b) In the case of Government servants retired prior to 01.01.2016:

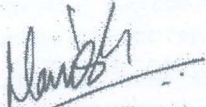
In case of those engaged as consultants in DOT H Qrs. who retired prior to 01.01.2016 i. e. before implementation of 7th CPC, their last pay drawn shall be fixed notionally in accordance with para 4 of DOP&PW OM No.38/37/2016-P&PW(A) dated 12.05.2017 i.e., their last pay may be fixed notionally in the pay matrix recommended by the 7th CPC in the level corresponding to the pay in the pay band and grade pay at which they retired. The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay arrived as above and basic pension (as per 7th CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.

(c) In the case of retired officers from PSUs viz. BSNL, MTNL etc.:

The remunerations of such PSU employees engaged as consultants may be fixed by multiplying both the national basic pay as per 6th CPC and basic pension of PSU retirees by factor 1.57 and their difference plus Dearness Allowance on the difference as per 7th CPC at the rate applicable to Central Government Servants from time to time or the existing remunerations, whichever is higher.

2. Para 4 of OM No. 3-2/2009-SEA-I dated nil February, 2010 and para 1 (iv) of the approved policy for "Engagement of Consultants" issued vide OM No. 03-10/2014-SEA-I/Fin. Dated 28.02.2015 stands modified to the extent stated in para 1 of this OM w. e. f. 01.01.2016.

3. The nodal sections/wings of DOT HQ will revise the consolidated fee/remunerations in respect of the consultants working in their wings on the basis of copy of the letter from the Department/Ministry from which they retired (giving details of revision of pension) addressed to CPAO with copy given to pensioners. The remuneration so revised should be got vetted for the first time from IFD before making payment.
4. The above revision of the consolidated fee/ remunerations as per 7th CPC and its implementation will be applicable in respect of consultants engaged in various wings of DOT HQs as well as in CCA Offices.


(Manish Kumar Gupta)
Director (F)

Copy to:

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator, USOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T)
7. Sr. Deputy Directors General, LFP,TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
10. All Principal Controllers/Controllers of Communications Accounts in DoT,
11. Under Secretary (SEA) for uploading on DoT Website
12. Guard File

File No. 03-11/2016/SEA-I (Pt-I)/Fin

Government of India
Ministry of Communications
Department of Telecommunications
(Finance Branch)

Room No. 717, Sanchar Bhawan,
20, Ashok Road, New Delhi – 110 001

Dated 15th February, 2018

ADDENDUM

The undersigned has been directed to refer to this office OM of even number dated 28th December 2017 regarding revision of remunerations being paid to the retired Government servants and PSU/BSNL/MTNL employees engaged as consultants in Department of Telecommunications (Head Quarters) and CGA Offices with effect from 1st January, 2016 and state that following may be added as para 1(d) in the above OM:

1 (d) In the case of those who retired from Government service by tendering technical resignation to join PSU/BSNL/MTNL and drawing pro-rata pension:

"From the date of retirement due benefit of increments as well as promotions, if any, on the pay drawn before retirement from Central Government service may be given at appropriate stage under 6th CPC till the date of his retirement on superannuation from PSU/BSNL/MTNL. The pay so arrived may be treated as last pay as per 6th CPC. Half of the last pay so arrived may be treated as pension and remaining half may be allowed as remuneration as per 6th CPC. Thereafter, the formula stated in para 1 (c) of OM dated 28.12.2017 may be applied to arrive at basic remuneration under 7th CPC. Upon remuneration so arrived (as per 7th CPC) Dearness Allowance may be allowed as per 7th CPC at the rate applicable to Central Government Servants from time to time. (In case of those retired from Central Government service prior to 01.01.2006 due increments and promotions may be given first up to 31.12.2005 and thereafter pay may be fixed in 6th CPC.)"

2. Also, in the second line of para 1 (c) of above referred OM dated 28.12.2017 the words "(as per 6th CPC)" may be added after the words "basic pension".


(Manish Kumar Gupta)
Director (F)

Copy to:

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator, USOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T)
7. Sr. Deputy Directors General, LFP, TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
10. All Principal Controllers/Controllers of Communications Accounts in DoT,
11. Under Secretary (SEA) for uploading on DoT Website/Guard File